**Job description**

*Senior Lumber Yard And Logistics Team Lead*

Mountain View Building Materials, Calgary's Finest Exterior Building material supplier is seeking to a key leadership role to our exceptional yard staff team!

Does being a key member of a dynamic team with new challenges every day excite you? Would you enjoy working outdoors and learning about construction materials and projects? If so, then your dream job is waiting for you here at Mountain View Building Materials!

Mountain View Building Materials is a locally owned, family operated, Building Materials Supply Center. We specialize in high quality exterior building products and obsess over providing our clientele with an exceptional customer service/ relationship experience! To prepare you to meet Mountain View's customer service standards, we will assist you in learning and applying specialized product knowledge. Pair that with your natural attention to detail, and we have the kind of amazing inside sales representative that will help ensure our clients projects are a success!

**Position Overview:**  
We are seeking an experienced and proactive **Yard and Logistics Manager** to lead operations in our lumber yard. This role is responsible for supervising yard staff, coordinating inbound and outbound deliveries, maintaining accurate inventory, and ensuring a safe, organized, and customer-focused yard environment. The ideal candidate has strong leadership skills, a solid background in logistics or building materials, and a hands-on approach to problem-solving and team management.

**Key Responsibilities:**

**Team Leadership & Supervision:**

* Lead, schedule, and supervise the yard team to ensure efficient daily operations.
* Provide training, guidance, and performance feedback to yard employees.
* Ensure excellent customer service standards are upheld by all yard staff.
* Monitor staff compliance with safety protocols, company policies, and operational procedures.

**Logistics & Yard Operations:**

* Oversee the safe and efficient loading/unloading of delivery vehicles and customer orders.
* Coordinate inbound freight, receiving schedules, and the proper handling of materials.
* Ensure timely and accurate preparation of outgoing deliveries.
* Operate and train others on forklifts and material handling equipment (certification required).
* Oversee operation of cut shop equipment and ensure adherence to safety procedures.

**Inventory Management:**

* Maintain accurate inventory levels in the yard through regular checks and coordination with purchasing.
* Ensure correct placement, labeling, and rotation of materials.
* Minimize product damage through proper storage and handling practices.
* Be knowledgeable about lumber products, including species, grades, sizes, and applications.

**Health & Safety:**

* Promote a safety-first culture and ensure all employees follow safety standards.
* Conduct regular inspections to maintain a clean, hazard-free work environment.
* Participate in Health and Safety Committee meetings and training sessions.
* Ensure compliance with all regulatory and workplace safety requirements.

**Other Duties:**

* Work outdoors in all weather conditions—appropriate dress and preparation required.
* Communicate effectively with the Store Manager and other departments to support overall operations.
* Take on additional responsibilities or projects as assigned by management.

**Qualifications:**

* 3+ years of experience in a supervisory role, preferably in a lumber yard, warehouse, or building materials environment.
* Strong understanding of logistics, inventory control, and material handling.
* Excellent leadership, organizational, and communication skills.
* Forklift certification or ability to become certified.
* Commitment to workplace safety and team development.
* Ability to work in a fast-paced, physically demanding outdoor environment.

Job Types: Full-time, Permanent

Pay: $25.00-$30.00 per hour

Additional pay:

* Bonus pay

Benefits:

* Company events
* Extended health care
* Store discount

Schedule:

* 8 hour shift
* Monday to Friday

Experience:

* forklift operator: 1 year (preferred)
* Customer service: 1 year (preferred)
* Lumber Yard: 1 year (preferred)

Licence/Certification:

* Drivers License (preferred)

Work Location: In person

Application deadline: 2023-06-30